

## Running a Hansa Traveller Trophy (TT) Event What the Host Club Provides

### The Host Club undertakes to provide the following:

#### One day's racing:

- An open event for 4 Hansa Classes, (2.3, 303 one person, 303 two person and Liberty) consisting of four races each of approximately 30 minute duration. Two races before lunch sailed back to back and two races after lunch sailed back to back.
- The published time of the briefing is 10.15 and the first race is 11.00.
- We ask you to aim to finish racing no later than 16.00 and prize giving finished by 17.30.

#### A venue with:

- Safe and full access for wheelchair users and those with limited ambulant mobility to toilets, galley, lounge, changing facilities, the pontoon and hoists.
- Safe, keel down transfers, of sailors into and out of their boats. Using at least one personnel hoist in sufficient depth of water (all the above Hansa classes need a minimum depth of one metre), for transferring sailors to and from the boats. **Please note:** Two hoists make a big improvement in keeping the day on time.
- Facilities where competitors and visitors can purchase refreshments throughout the day including a breakfast snack, a light lunch and afternoon tea.
- Sufficient safety boats for the event (as required by your race officer)

#### People to:

- Plan and Manage the overall event including managing the full race day.
- Welcome and direct people as they arrive. Please note: people usually start to arrive at 8.30 and will need access to the toilets and if possible light refreshments.
- Plan and run the catering.
- Help with competitor's boat handling where needed i.e. unloading, assembly, launching, taking off the water and loading back onto trailers and/or vehicles.
- Run the Race Entry administration including the collection of entry fees.
- Manage the Jetty/Pontoon and Hoisting operation
- Manage and operate the safety boats including radio contact with the race officer and shore personnel.
- Give the pre-race briefing and announce any local rules applicable to the venue.
- A fully experienced Race Officer with a team of at least two knowledgeable assistants.
- Calculate the overall day's results and prepare the prize-giving data.
- An experienced person to run a protest committee, if needed, who can Interpret and apply the current Racing Rules of Sailing (a copy of these rules will be needed at the event). If possible, provide a suitably knowledgeable person to act as "Advisor" in connection with Sailing Instruction 10.4
- Run the prize-giving and offer thanks

#### Entry Fees:

- Each host club should set the entry fee at a level that at least covers the costs they expect to incur and in addition to this collect £3 per boat for the HCUK to cover the overall series costs. Some clubs seek some sponsorship to help keep the entry fees down.
- Entry fees are normally levied per boat not per sailor so the cost of entry for a 303 two person boat is the same as the entry fee for a 303 one person boat. (On some occasions a Host club may need to apply a "per person" entry fee due to the "per person" charges they need to pay another authority. Check with your club whether this applies to your event.

#### The Host Club provides the prizes for the day's event as follows:

- **Hansa 2.3:** (wide and single seat, 2-person and/or 1-person sail in the same race for the same prizes) First, second and third place prizes (one prize per place)
- **Hansa 303 one person:** First, second and third place prizes (one prize per place)
- **Hansa 303 two person:** First, second and third place prizes (two prizes per place i.e. helm and crew)
- **Liberty:** First, second and third place prizes (one prize per place)

This gives a total of 15 prizes that the host Club Provides.

#### Send or give on the day to Ron Sawford or your area representative the:

- completed Race Entry, Fleet, Race Timing, Overall Results and Prize Giving Form, any completed HCUK Membership Application Forms and the Feedback Form.
- The HCUK portion of the entry fees - £3 per boat.
- An event report and three photos sent within a week after your event to meet the publishing deadline.