

HCUK Management Committee meeting

Tuesday 20th October 2020, 7pm – via Zoom

Minutes

Present: Moira Campbell, Lindsay Burns, Ali Grant, John Figgures, David Durston, Phil Hall, Andy Sheath, Ivor Barrett, Steve Kitson, Steve Sawford and Ron Sawford.

1. **Welcome.** David welcomed and thanked everyone for attending the meeting
2. **Apologies for absence.** Alan Hillman and Pat Crowley
3. **Minutes of last Committee meeting** on 18th August 2020 were approved
4. **Matters arising** from minutes.
 - a. There were no matters arising that are not covered in today's agenda.
5. **Accounts:**
 - a. Paul reported that there was no significant change from our last meeting.
6. **Membership**
 - a. We had a long discussion around **Ali's report and further proposals in Appendix 1 below**. The discussion points to be voted on were: "Membership fee". and "The Occasional Competitor"
 - b. **Re "Membership fee"**. The two options were:
Option 1: £5 single membership and £7.50 family membership, Associate membership - Free.
Option 2: £10 single membership and £15 family membership, Associate membership - Free.
The results were Option 1 = 3 votes, Option 2 = 7 votes.
Therefore Option 2 was carried.
 - c. **Re "The occasional competitor"**: The question was: *Do you agree that a sailor sailing for the first time at their own club (not using Hansa Class UK equipment) is not required to be a Full member? Yes or No*. The results were: Abstain = 1 vote, No = 1 vote, Yes = 8 votes.
Therefore "Yes" was carried.
 - d. Further to the above votes the committee considered the following suggestion in the report:
"Through a revised portal on the HANSA CLASS UK Website where electronic payments can be made, which can then in turn be checked by the membership secretary and the treasurer. There would be a fee payable by the Hansa class by using this method and the administration issues in Appendix 1, collection of Membership Fees, Item 2, would still apply".
The committee unanimously gave Ali the mandate to work with Simon at Spectulise to establish this option.
Ali will liaise and work with Paul on all the financial aspects of the website portal system of collecting membership fees.
Ron will give Ali Simon's contact details and the email received from him laying out options and costs.
 - e. Ali will set up a working group to determine the following:
 - i. What information needs to be collected by the application form from applicants for HCUK membership.
 - ii. What of this information is to be kept on the HCUK Membership database.
 - iii. The reason for needing that information, the protocols around the use of that information and the duration that the information will be kept.
 - f. **Footnote:** Pat made the following point for consideration in an email that I didn't see before the meeting: the one point that I would put forward is a life membership. When you consider the cost involved in collecting annual subs and changing standing order etc. I can see life membership would make sense.

7. Fundraising:

- a. **Update report.** Phil told us that in the September period we've received £7,900 all of which is unrestricted, but out of which we have to pay £2,552.03, leaving £5,347.97. He has doesn't have a report on October grants yet.
 - i. Paul said he had not received any fundraising information since February and that when he does he will need clear information as to what it's for. Phil said he would send the details for September to him.
 - ii. Ali recommended that we use the "Smile on Amazon" scheme to raise a steady flow of funds; Ivor said he was currently looking at this for another charity and as he did he would take HCUKs application to this forward for us.

8. Projects/training :

- a. David said there had been no significant changes to the overall strategy.
- b. Moira told us of the level 1 and level 2 training that has been successfully run at GAC.
- c. David reported that funds were still being sought for the equipment needed to enable the Intermediate/Advanced training. This is planned to take the form of videoing actual races at events and using them in feedback training sessions on the same day.
- d. Brett has contacted David re the use of our 6 boat SSU for a BUSA event programmed for 14th 15th November 2020 at Datchet Water SC. Ivor said he could drive it if needed, much around this event is unsure but we agreed that if it went ahead we would find a way to make the SSU available to them.

9. 2021 Events program:

a. TT Series':

- i. **National TT Series:** Ron said we have five TTs agreed, two TTs in negotiation and four more TTs waiting negotiation.
- ii. **Scottish/Northern TT Series:** David told us of some work he had done concerning the Bolton and Scotland areas to encourage activities that would attract sailors from around the UK to travel to Northern England / Scottish events.
- iii. Moira laid out an outline programme that would run the full series over a two week period. It is hoped that this format will make the Scottish Series attractive to UK nationwide sailors who can travel for a two event weekend or for a week or two sailing holiday in which the whole series can sailed. She also reported that due to the covid situation negotiations for TTs with host clubs are currently on hold.

- b. UK Nationals: Ron reported that we are in advanced talks with Rutland Sailability to host our 2021 Nationals in late July / early August.

c. Training Events:

- i. Ron reported that we have two "Fun Day" entry level training events agreed with host clubs. One at Whitefriars and one at Nott's County. We also have one further Fun Day currently in negotiation.

- d. **RYAS Multiclass Regatta 2021:** This is programmed to take place at Weymouth & Portland National Sailing Academy, Portland Dorset DT5 1SA on Fri 11th, Sat 12th and Sun 13th June

10. 2021 Contingency Plan Discussion:

- a. If numbers were restricted by covid rules could our nationals be run a class at a time at 3 or 4 different events?
 - i. Ivor has talked to Frensham Sailability about this and the Issue raised were about changing rooms etc. and they concluded that they could possibly do something but on a limited scale.
 - ii. Steve K said a, is close to the way sailing is currently happening at NRD Sailability.
- b. Could events be run on a 3 races back to back events to minimise use of hoists/Jetty and limits changing to and social interaction?

- i. Could a, and b, above be a Phase 1/Phase 2 with full events as a phase 3 but only when it's realistically safe to do so?
- c. **David, Steve K and Ron will take this discussion forward** with a view to build a 2021 Covid 19 Contingency Plan.

11. World Championships – Palermo, Sicily: 2021 Worlds-Palermo: This event will be held on 2nd to 9th October 2021.

- a. We had a full and lively discussion around this event and the following are the main points covered:
 - i. John reported the planning, progress and enthusiasm of the Italian organisers.
 - ii. John had seen an early draft of the notice of Race and expects the final draft to be published soon.
 - iii. Lindsay applauded the jetty and hoists at the venue.
 - iv. Moira questioned the availability of Charter boats: several said none were known of yet.
 - v. The options for transporting our boats to Palermo: Tow and/ or container.
 - vi. David is currently investigation costs of container.
 - vii. There was a discussion of the best road and ferry routes for towers.

12. Managing the Support Unit:

- a. Ron reported that our advertising campaign has resulted in attracting two drivers from the Rutland area, who have volunteered to drive where they can on an ad hoc basis. There has not been any interest yet in managing the SSU. We therefore still need to find a person to manage the rig and a few more drivers.
 - i. David said he would look at targeting the advert and widening the search beyond the Midlands area.
 - ii. Steve S reported that having contacted Matt he was told that there is no possibility of storing the unit at Rutland SC. He will continue to look for storage options in our area.
 - iii. Lindsay told us of a farm, close to Frensham that provides secure caravan/motorhome storage that may provide a solution. It was agreed that Lindsay would investigate the availability and cost of this.

13. A.O.B.

- a. None.

14. Next Meeting:

- a. The next HCUK Management Committee Meeting will be on Monday 18th January 2021 at 7pm via Zoom.

Minutes approved - Signed: -----

Date: -----

Appendix 1:

MEMBERSHIP OF HANSA CLASS ASSOCIATION

It has been agreed by the committee that a Membership Fee will be charged for **FULL MEMBERS** of the association to commence 2021.

Full Membership will only be required for people who are actively sailing in Hansa Class events, or who are using Hansa Class equipment. The only exception to that would be for 2 people sailing; only 1 person needs to be a full member.

Associate Membership will be free for anybody else who wants to be involved with the Hansa Class UK: Volunteers; Event Organisers, RYA staff, Sailors of other classes, Sailability Groups, Hansa owners etc. This should be actively promoted, and a simple online/offline method for joining be introduced.

Note: Whether or not a person using Hansa Class UK equipment at non Hansa events will be decided by the Trustees on a case by case basis.

DISCUSSION POINT TO BE VOTED ON – MEMBERSHIP FEE

In discussion with the chairman a vote needs to be taken as to the amount of the annual membership fee. The two options are

1. £5 single membership and £7.50 family membership. Associate membership Free.
2. £10 single membership and £15 family membership. Associate membership Free.

While it is appreciated that Membership will not provide a massive income for the class, we do need more revenue streams moving forward; it shows a level of commitment and involvement which will help with fundraising. In addition more work and systems are required to comply with GDPR.

Those members who do not wish to pay for or retain full membership within the Association will remain as **ASSOCIATE MEMBERS** remaining on the Class Association Data Base. This will ensure that their details remain within the Association should they wish to change their membership type.

POINT OF NOTE

Sailors need to be reminded that should they wish to enter a competition as part of the Hansa Class whether nationally or internationally (in particular) they sign to say that they are **FULL MEMBERS** of their National Class Association.

DISCUSSION POINT TO BE VOTED ON – THE OCCASSIONAL COMPETITOR

As the class does not wish to discourage sailors but rather encourage, if they only wish to enter their home event in any given year, they are required to sign up to **ASSOCIATE MEMBERSHIP**. In subsequent years they would be required to be a Full Member.

Do you agree that a sailor sailing for the first time at their own club (not using Hansa Class UK equipment) is not required to be a Full member? Yes/No

COLLECTION OF MEMBERSHIP FEES:

With regards to the COLLECTION OF MEMBERSHIP FEES, there are three ways of doing this in decreasing levels of effectiveness:

1. A standing order mandate filled in by the member and sent to their bank. This can be done electronically at no cost or by filling out the form and sending to your bank. It places the emphasis on the member to manage their membership but an annual standing order would only be adjusted if fees changed or the member wished to stop their membership.
2. A Bank Transfer. This can only be done online, and requires the member to physically repeat the process each year. Administratively, the date of receipt could vary making the reconciliations by the Treasurer and Membership Secretary more tricky and may require more chasing up of members.
3. Through a revised portal on the HANSA Website where electronic payments can be made, which can then in turn be checked by the membership secretary and the treasurer. There would be a fee payable by the Hansa class by using this method and the administration issues in 2 would still apply.
4. .

With regards to **GPDR** the Membership Secretary would still have to contact **ALL MEMBERS** on a yearly basis by general email to ensure that ALL MEMBERS were still in agreement to their details being held. If no reply is received an individual's details will need to be removed from the ALL MEMBERS Data Base.

BUILDING THE ASSOCIATE MEMBERSHIP BASE

- Actively promote Associate Membership of Hansa Class UK to keep informed of developments in the Class and events.
- Encourage Hansa event organisers to get their volunteers to sign up.
- Consider how, when, and with what, we communicate with our membership/associate membership base.

- Provide a simple way to sign up online, and by snail mail. Might be the same form as the Full Membership using a tick box, without standing order mandate.
- Gather information about their interest/involvement: Event organiser, volunteer, instructor, sailor etc. so that we can send appropriate communications.

IN SUMMARY

The discussion points to be voted on are

1. Membership fee
2. The occasional competitor

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