

HCUK Management Committee meeting

Tuesday 18th August 2020, 7pm – via Zoom

Minutes

Present: Moira Campbell, John Figgures, David Durston, Phil Hall, Andy Sheath, Ali Grant, Ivor Barrett, Steve Sawford and Ron Sawford.

1. **Welcome.** David Welcomed and thanked everyone for attending the meeting
2. **Apologies for absence.** Steve Kitson, Alan Hillman and Pat Crowley
3. **Minutes of last Committee meeting** on 25th Nov 2019 were approved
4. **Matters arising** from minutes.
 - a. *Re Technical Sub Committee update - b - iii) John plans to appraise all sets of rules and to review and update all Approvals of Replacement or Additional Equipment (RAE's).*
John reported that there has been no activity on Hansa Rules this year. World Sailing staff has been on furlough. Some minor rules revisions will be submitted to IHCA to remove any ambiguity and to simplify application of Approved Equipment.
Once agreed by IHCA, these will be submitted to World Sailing.
 - b. *Re 9) Equipment purchase: Bob cleared the following funding for the support unit with the management committee: Six sets of "training sails" to use when the unit's boats are used for training in order to expand the life of the racing sails*
It was agreed that we would use the original sails for a full season then purchase six new sets of racing sails and use the original sails as "training Sails".
5. **Changes in personnel:**
 - a. **Chairman:** David confirmed that he had now fully taken over the role of Chair and the chairman@hansaclass.org.uk email from Bob.
 - b. **Treasurer:** David thanked Paul for responding to our need for a treasurer by stepping up to take on the role. This was very much appreciated by all present. David and Paul are currently seeking a date for a full handover of the treasurer work and the treasurer@hansaclass.org.uk website.
6. **Accounts:**
 - a. Summary of accounts August 2020: David took us through the summary highlighting that we have approx. 45k balance of which 37K is restricted to the Support Unit and 4k Training leaving 4k in reserve. Paul and David will cover the details of the restricted funds in their meeting mentioned in 5. b above.
7. **Membership**
 - a. Report on how membership has changed over the last few years: Ron reported that we have 231 members of which 140 are full (voting) members. These full members are those that responded to Ali's "Renew your membership by answering YES" email plus all those who had participated in any 2019/2020 HCUK activity. All others were made associate (non-voting) members. There has been no significant change to date but we are likely to have a reduction in members as we introduce a membership fee in January 2021.
 - b. Future plans: **See Ali's proposals in Appendix 1 below.**
Also see attached to the covering email a copy of The SKIBOB ASSOCIATION OF GRET BRITAIN Standing Order Mandate as a template to be considered by the Committee. This will be altered to reflect or Association
 - c. We had a long discussion around the amount/aims of the proposed membership fee. The discussion was valuable but no final decision was made. It was agreed to continue the discussion via email when firm proposals are made by the membership secretary.

8. Fundraising:

- a. **Update report.** Phil told us that our corporate fundraisers were currently closed and the staff furloughed. Nevertheless we have been contacted with regards to the donation of approx. 2.5K offered by the Wheelwright organisation that preferred to fund an RYA/HCUK Training event rather than to purchase equipment. David and Phil will take this forward.
 - i. David said that when dialog did resume with the funders he was interested in their views about funding the overheads of the rig and the income we need for the general running of the charity.

9. Projects/training :

- a. David told us that Phil and he were having talks with James Weedon, RYA Northern Rep, regarding the development and funding of a project using a two boat rig to support Hansa events in Northern England/Scotland. This also includes discussions with Bolton Sailability about a possible "Fun event". This has, of course, been held up by covid so David will take this forward at an appropriate time.
 - i. Moira added to this that she and Steve S had been in the process of arranging an initial "come and try" Hansa sailing day with a sailability/sailing group on Derwent Reservoir, this had been postponed due to covid and is expected to resume for 2021. David and Moira agreed to bring these two initiatives together.
- b. 2021 training events plans:
 - i. Regarding entry level training, it was decided that we will run three "Fun Regattas" attached to TTs as we planned and at the same clubs as our 2020 programme. Ron re the TTs and David re the Fun Regattas, will take this forward.
 - ii. For the Advanced and Intermediate level training, after a full discussion it was decided that this needed to change to a completely different format. Most probably involving video evaluation of actual racing, evaluation/debrief at the events and/or on line. David will produce a discussion paper to take this forward.

10. 2021 Events program:

- a. **Overview and possible strategy:**
 - i. Ron suggested that we follow our usual strategy for setting the next years racing and events programme, accepting that the covid situation may go in any direction and that we would manage this as we have in 2020 by timely cancellation of events as circumstances dictated.
 - ii. We discussed the pros and cons of moving the 2021 Hansa Nationals to a later date and decided that, on balance it was better left as a mid to July event as in 2020.
 - iii. As the 2021 multiclass is likely to be at WPNSA, and Phil said that Chesil Sailability would not be able to do both that and our nationals, we decided to ask Rutland Sailability if they can host our 2021 Nationals.
- b. **TT Series':**
 - i. National TT Series: We agreed to run a series of 11 events with five to count.
 - ii. Scottish/Northern TT Series: We agreed that Moira can develop a series of events that can include two day TT events as appropriate.
- c. UK Nationals: We agreed to ask Rutland Sailability to host our 2021 Nationals and to aim at a mid to late July date.
- d. **Training Events:**
 - i. Advanced / Intermediate training will take a new format (See 9. b. ii. above) and will therefore not need to be programmed in as separate events.
 - ii. Blue Fleet: We agreed to change the name of these events to "Fun Regattas" and for them to be set with a full TT event on the next day. We plan to have three events in the 2021 programme at Whitefriars, Nott's County and Carsington. (See 9. b. i. above)
- e. **RYAS Multiclass Regatta 2021:** We have been given the proposed date and venue and will set our programme accordingly.

f. International Events:

- i. 2021 Worlds-Palermo: This event will be held on 2nd to 9th October 2021.
- ii. Other International Events: No events yet known

11. World Championships – Palermo, Sicily:

- a. Overview: David said we don't yet know much about this event and more information may come to light during the IHCA AGM which is set to be completed by 5th October. Although we have some outline costings for a 40ft container to transport our boats to the event we won't progress this any further until we know if it's happening.
 - i. John said that he has not seen any report or NoR yet.
 - ii. Paul told us that his recent investigation has led to considerable concern regarding available accessible accommodation. Also feels strongly that, given this possible shortage, we would need to know that the event was definite taking place at least by Christmas.
 - iii. Ron suggested that, given the high cost of transporting the boats to the event, it would be wise to start looking for sponsors as early as possible. Phil and David felt that this sort of project was not appropriate for our corporate funders and that we need to find corporate entities and independent funders to help with this. Phil has two contacts that may be able to help and will approach them and report back. It was felt that Alan may be able to take the lead on this on a wider front. If anyone else has any ideas/contacts please let us know.
- b. Building Hansa Team GB: This will be dealt with later.
- c. Training for the event: See 9. b. ii. above

12. Managing the Support Unit:

- a. Overview: Phil said that the Support unit, including the van and trailer were now stored in a secure compound at the WAPNSA.
- b. Managing the rig: We need to find a lead person to manage the rig.
 - i. David has spoken to Brett who may be able to ask around the midlands sailing clubs.
 - ii. Steve S will support the project but is not in a position to be the lead person.
 - iii. Ron told of a project he put together where a lead person and two or three drivers could form a team to get the rig to and from events. Unfortunately he has been unsuccessful in attracting any volunteers to date.
 - iv. Steve S will talk to Matt about the possible storage of the unit at Rutland SC.
- c. Booking process for the boats: After a discussion on this Ivor agreed to review the current system for booking boats and develop it ready for the 2021 season. Ivor will involve Steve K in this. Ron will send Ivor all the boat booking papers we have on file.

13. Hansa Class Boat's PYs: PY Discussion document

- a. **Supported by the following papers:** "PY Modelling-Whitefriars" and "PY Modelling"
- b. David took us through the discussion document and the two supporting papers. He explained the data, the process and substance of the evaluation which led to his recommendations. After a full discussion it was agreed that, given the data available, the numbers were the best currently achievable. The following action was agreed.
 - i. To continue to seek historic supporting data from clubs such as Rutland SC.
 - ii. To encourage the gathering and disseminating (i.e. to RYA and to us) of new mixed fleet racing data
 - iii. To change the PYs to the recommended numbers, with immediate effect, which were:
 - 1. Hansa 2.3: keep as 1925 (there's not enough info to change this)
 - 2. Hansa 303 one Person: change to 1580
 - 3. Hansa 303 two person: change to 1630
 - 4. Liberty: change to 1480
 - 5. SKUD 18: keep as 1060

14. A.O.B.

- a. Paul asked if what is currently being produced in terms of accounts is considered sufficient and if not what improvements are desired as we move forward.
 - i. Ivor pointed out that the Charity Commission requires that financial controls are reviewed annually. David confirmed that this has been done to date and will be continued after the handover to Paul.
 - ii. David suggested that we need to establish a reserves policy. Paul will take this forward.
 - iii. John said, with our expenditure now at a much higher level and much of it being funded for limited periods, such as our support rig’s operational funding that runs out in 2022, we need to annually forecast our expenditure so action to avoid a shortfall can be taken in a timely manner. David suggested that we add to our next meeting’s agenda “Financial sustainability and long term income flows.

15. Next Meeting:

- a. The next HCUK Management Committee Meeting will be on Tuesday 20th October 2020 at 7pm via Zoom.

Minutes approved - Signed: -----

Date: -----

Appendix 1:

MEMBERSHIP OF HANSA CLASS ASSOCIATION

- It has been agreed by the committee that a Membership Fee will be charged for **FULL MEMBERS** of the association to commence 2021. Exceptions to be considered are
 - Those members who are volunteers, coaches, or who active in the running of the Class Association and it would be deemed unsuitable to ask for a membership fee.
 - Family membership – where one or more sailors are in the same household.
- As discussed at the Committee meeting a nominal FEE for membership would be set to ensure that no member was disadvantaged or placed under strain to enable them to remain a full member. The suggestions were
 - SINGLE MEMBERSHIP £2.50 - £10 PER YEAR
 - FAMILY MEMBERSHIP £7.50 - £15 PER YEAR
- Those members who do not wish to pay for or retain full membership within the Association will remain as **ASSOCIATE MEMBERS** remaining on the Class Association Data Base. This will ensure that their details remain within the Association should they wish to change their membership type.
- With regards to **GPDR** the Membership Secretary would still have to contact **ALL MEMBERS** on a yearly basis by general email to ensure that ALL MEMBERS were still in agreement to their details being held. If no reply is received an individual’s details will need to be removed from the ALL MEMBERS Data Base.
- With regards to the **COLLECTION OF MEMBERSHIP FEE** the most effective method would be through a **STANDING ORDER MANDATE**. This would
 - Place the emphasis on the member to manage their membership
 - Ease the administration for the Treasurer and Membership Secretary
 - Incur an administration cost with regards to printing and posting the Mandate to members that require it. The majority will be able to do so electronically. After the first year the cost will be negligible as new members will be asked to complete the mandate on joining the Association.

I have enclosed a copy of The SKIBOB ASSOCIATION OF GRET BRITAIN Standing Order Mandate as a template to be considered by the Committee. This will be altered to reflect or Association.

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