

## **HCUK Management Committee meeting** Monday 3<sup>rd</sup> March 2021, 5pm – via Zoom

### **Minutes**

**Present:** Moira Campbell, John Figgures, David Durston, Phil Hall, Pat Crowley, Ivor Barrett, Steve Kitson, Steve Sawford and Ron Sawford.

1. **Welcome.** David welcomed and thanked everyone for attending the meeting
2. **Apologies for absence.** Lindsay Burns, Andy Sheath, Ali Grant and Alan Hillman
3. **Minutes of last Committee meeting** on 18th January 2021 were approved
4. **Matters arising** from minutes. None
5. **Update on Corporate Direct:**
  - a. Within our contract with Corporate Directs their fees can vary between 10% and 60% of each donation. This is due to time and bonus elements. In practice it is the smaller donations that incur the highest % fees. These higher fees result in the donation not covering the project funded, a disappointment to the funder and a blow to the reputation of HCUK. The following action is being taken:
    - i. Phil is negotiating ways of managing the costs and presentation of information to prospective funders, with no decision yet made on continuing with the arrangements or seeking to suspend them.
    - ii. Paul is carrying out a review of Corporate Direct Fundraising costs.
6. **Financial Update:**
  - a. Paul said: David was supposed to meet with Barclays today to finalise the changes to our signing mandate but the meeting was cancelled by them. We were offered a phone call which we are trying to set up David and me. At the meeting we are going to see if we can set up a current account in addition to our savings account given the level of Reliance bank charges. I will check if the charges will apply to both Reliance accounts, if so then I suggest we close one.
  - b. Philip agreed to chase our Independent Examiner to confirm he is happy to continue reviewing our accounts which are nearly ready to be sent to him.
  - c. Ivor updated us on progress with the Easy Fundraising project. The scheme is now set up, is running and is currently being tested in use. The scheme is ready now to be promoted within our members and supporters. Ivor, Ron and Paul will take this forward.
7. **Northern/Scotland project:**
  - a. Regarding the current situation we have been in receipt donations towards our Scottish/Northern Support rig project. This will consist of a Hansa 2.3 and a Hansa 303 on a multi-purpose trailer. The following decisions were made:
    - i. Phil will work with Steve S regarding any costs and invoicing needed by Corporate Direct in drawing down the monies.
    - ii. David will check with Matthew at Bolton Sailability that everything is ok for the project to go ahead.
    - iii. Paul will determine how much of the project the funding we have can cover.
    - iv. David will involve James and Lisa from Scotland in the discussions regarding this Northern/Scotland project.
8. **Sailing restart discussion:**

Whitefriars have decided that, with certain changes around racing format, numbers of boats, catering, use of indoor areas and possibly number of days they can run their 2021 event on possibly Friday 23<sup>rd</sup> and definitely Saturday 24th April. Also, David in conversation with Malcolm Bentley of New Forest and District Sailability (NFDS) believes they will also be able to run their TT event on Wednesday 5<sup>th</sup> May and amongst other changes are considering restricting visitors who sail 2.3 or 303 classes to using HCUK Support Rig Boats or NFDS boats. This would allow these classes of boats to be prepared and launched prior to visitors being on site. Liberty sailors would need to bring their own boat as none are available from the rig or NFDS. From our discussion around this the following decisions were made:

  - a. David will finalise the Whitefriars plan and produce the final NoR, Entry Form and any other racing or promotional documentation needed and send them to Ron for publishing on our website.
  - b. Pat will discuss the subject of travelling to HCUK events with Rutland Sailability at their next meeting and keep us informed of the outcome.

- c. When the Whitefriars event details are decided Ron will work with Malcolm at NFDS and Anne at Nott's County SC to plan their events and get their NoR and Entry Form published on our website.

**9. Boat/rig management discussion:**

- a. Now we have a planned start to our sailing with the first being the Whitefriars event the following decisions were agreed:
  - i. Phil will talk to David Griffith, WPNSA, re bringing the full rig to Whitefriars SC ready for their event on Friday 23<sup>rd</sup>/Saturday 24<sup>th</sup> April.
  - ii. Pete Bone has offered to collect the rig from Whitefriars SC, take it for his use at the Horizons Children's Sailing Trust in Plymouth and then take it to Spinnaker SC ready for the New Forest TT on Wednesday 5<sup>th</sup> March.
    - 1. David D will invite Pete to come to the Whitefriars event to experience what is involved in operating the support rig. Including safely unloading and preparing the boats for use and packing everything down and loading for transport.
  - iii. Steve S will collect the full rig from the New Forest event and bring it back to SSM ready for its next use at the Nott's County event.
  - iv. Ivor and Steve K will work on the Support Rig Boat hire system. They will include:
    - 1. Setting the level of boat hire charges for this start up period. (the committee suggests a nominal charge of £5 per boat for at least the first few events)
    - 2. The forms to use and the legal wording to use on them. Steve K will send all the information and forms that he has to Ivor as a starting point for this work. (Phil will assist with the legal wording) (RYA Legal Team are suggested as a good source of example/advise on the legal aspects)
    - 3. The payment method. (It is hoped to make payment possible through our website but this may not be achieved before the start of the season) (David is going to try to get payments for the Whitefriars event online and this may be able to cover the boat hire charges too)
- b. Steve S has offered to store the full Rig, free of charge, for the 2021 season and over the 2021/22 winter. It is hoped that this will make the support unit logistics more straight forward, cost effective and more effectively managed. The committee thanked Steve for this.

**10. Membership Update:** David has produced a discussion document laying out the outstanding points to be resolved. From the discussion both David and Ivor have now made suggestions within the document that resolve each point. We are hoping in the long term to have new system, including applying the membership fee, to start January 2022. In the meantime we may test the system I some way during 2021. The Membership Development Group is due to meet on Monday 8<sup>th</sup> March in order to take this forward and will report back to the next Management Committee meeting

**11. A.O.B.**

- a. Pat asked if the World Championships Palermo, Sicily was going ahead. David said that, as reported at our last meeting. Massimo said that the event organisers could not issue a NOR for the event until restrictions in Italy are adequately lifted. David had followed this up and suggested that they need make the decision to go ahead or not by Easter to give sailors and clubs a realistic chance of raising the funds needed to enter.
- b. Moira told us that Clydemuirshiel will not be running a TT for us this year so there is only two Scottish TT events this year. Moira will send Ron the details of these two events.
- c. Post meeting addition before distribution of minutes 08-03-21: John advises: As an aside, post-Brexit I recommend that anyone taking their Hansa overseas ensures that they have with them the original purchase invoice showing that the boat is VAT exempt and ensure that you have a Green card from your insurer (it's free, but you need to ask for it). I'm not sure whether an International Drivers Licence will now be required in Europe.

**12. Next Meeting:**

- a. The next HCUK Management Committee Meeting will be on Monday 26<sup>th</sup> April 2021 at 6pm via Zoom.

Minutes approved - Signed: -----

Date: -----