

# Hansa Class UK

A Charitable Incorporated Organisation, Charity Registered Number 1165467

## The 2019 Annual General Meeting

The 2019 Annual General Meeting of the Hansa Class UK was held at 3:30pm on Saturday 3rd August 2019 at Rutland Sailing Club, Gibbet Lane, Edith Weston, Rutland, LE15 8HJ

### Minutes

Total Number of full members present = 30

Email votes received = 3

Proxy votes received = 0

#### 1. Chairman's Welcome

Bob welcomed everyone to the meeting and thanked them all for coming.

##### 1a. Apologies

Apologies were received from Peter Etherton, Gordon and Simon Harle and Steve Sawford.

##### 1b. Minutes of 2018 AGM and Matters Arising.

Acceptance of the minutes as a true and accurate record of the 2018 AGM was proposed by Steve Kitson and seconded by Ali Grant and was carried unanimously.

**Matters Arising:** Paul Philips asked why the decision about the start sequence of our races that was raised at the 2018 AGM had not been communicated to the members.

Ron pointed out that the subject was dealt with at our 12<sup>th</sup> Nov 2018 HCUK Management Committee meeting and the outcome was published in the minutes. We considered this sufficient because we were hopeful that our Sailors and race teams would have read the minutes and informed those that would want to know in their club of the outcome. It certainly seemed to be common knowledge around the boat park at the events and in liaison between the host club and our coordinators the start sequence had been changed at several of our 2019 racing events.

#### 2. Chairman's Report: To receive a report from the Chairman of the board of Trustees for the Hansa Class UK

A link to the 2018 Annual report was circulated with the Notice of AGM. The Report was unanimously accepted by the members present. **(See Appendix 1)**

#### 3. Treasurers Report: To receive a presentation of the 2018 Annual Accounts from the treasurer and to receive and approve the accounts of Hansa Class UK for the period 1<sup>st</sup> January 2018 to 31<sup>st</sup> December 2018:

**David presented the Accounts as circulated with the Notice of AGM (see Appendix 2)**

#### Highlights

- Total opening balance = £11,536.73
  - Reliance account - £7,535.92
  - Barclays savings account - £4,000.81
- Total closing balance = £40,501.33
  - Reliance project account - £26,423.42
  - Reliance current account - £10,069.34
  - Barclays saving account - £4,008.67
- Sources of income:
  - Professional fundraisers raised over £43k between July and December
  - Mary Duffy painting raffle
  - Contribution from RYA for support with Japan, World Championships
  - IHCA Sail levies

- Event entry fees £3 per boat
- Restricted funds
  - During 2018 we received £3k from the RYA for the purpose of supporting international events and training. The cost of support in Meze was below budget at £2,781 because of a reduction in RIB charter fees. The remaining £219 was added to the designated funds carried forward from 2017, making a balance of £2,129 31/12/2018.
  - A majority of the funds raised by the professional fundraisers are designated for the support unit project. This stands at £26,423 on 31/12/2018.
  - Some grant givers specified that the money donated must be used for general running costs. On 31<sup>st</sup> Dec 2018, that amount stands at £4,739.
- Bank changes
  - During 2018 a second account was set up with Reliance. The purpose of this account is to separate funds for the support unit project.

**David Durston – HCUK Treasurer.**

- a. **Resolution 1:** It is proposed that the accounts of the Hansa Class Association presented by the Treasurer are accepted and approved by the Members

**The result of the vote was as follows:**

**For = 32. Against = 0. Abstained = 1. (The Treasurer) The resolution was therefore carried**

**4. Election of Trustees:** Election of Trustees: There are no retirements from the board of Trustees.

- a. In accordance with the constitution Ivor Barrett has been duly nominated by Ron Sawford and seconded by Phil Hall for the position of Trustee on the Board of Trustees.
- b. **Resolution 2:** It is proposed that Ivor Barrett be elected to serve as a Trustee of Hansa Class UK.

**The result of the vote was as follows:**

**For = 32. Against = 0. Abstained = 1. (Ivor Barrett) The resolution was therefore carried**

**5. Elections to the Management Committee:**

There are no retirements from the Management Committee.

- a. In accordance with the constitution Ivor Barrett has been duly nominated by Ron Sawford and seconded by Phil Hall for the Hansa Class UK Management Committee position of member.
- b. In accordance with the constitution Alan Hillman has been duly nominated by Bob Scull and seconded by David Durston for the Hansa Class UK Management Committee position of Sailor representatives lead - events.
- c. In accordance with the constitution Alison Grant has been duly nominated by Bob Scull and seconded by Chris Emmet for the Hansa Class UK Management Committee position of Membership Secretary.
- d. **Resolution 3:** It is proposed that
  - i. Ivor Barrett be elected to serve on the HCUK Management Committee as member.
  - ii. Alan Hillman be elected to serve on the HCUK Management Committee as Sailor representatives lead - events.
  - iii. Alison Grant be elected to serve on the HCUK Management Committee as Membership Secretary.

**Before the vote the new role of Sailor representative was explained as follows:**

During our racing events there are often decisions to be made about the management and safety of the racing. This is the responsibility of the Host Club. The host club Event Manager, often along with their Race Officer will usually liaise on these matters with the HCUK Co-ordinator for the event.

It was suggested, and we accepted, that the inclusion of the views of a sailor who was sailing in the event would be valuable to this process. The Sailor Representative would know the conditions on the water and, as the racing progresses, would know how the boats are handling the conditions. He/She can also get a less formal feedback on the views of the fleet both on the water and ashore. The Co-ordinator along with the Sailor Rep could then respond to any questions the Race Offices/Event Manager had and also could bring any concerns or suggestions they have regarding the racing to the Event Manager.

**The result of the vote was as follows:**

Resolution 3.i. **For = 32. Against = 0. Abstained = 1.** (Ivor Barrett)

Resolution 3.ii. **For = 32. Against = 0. Abstained = 1.** (Alan Hillman)

Resolution 3.ii. **For = 32. Against = 0. Abstained = 1.** (Alison Grant)

**The resolution was therefore carried**

**6. Funding Priorities:** “Whilst corporate funders prefer paying for capital items, we would ask the members to consider their preferred priorities for funding capital items or ongoing support items.” Discuss. Led by Vice Chair

1. Phil outlined the current projects that had recently received approval from the funders.
  - a. The full renovation of the HCUK full servo Bruce Wake 303 and 2.3 boats and equipment complete with a new trailer.
  - b. New radio equipment for blue fleet, intermediate and advanced training. There was a full discussion covering “direct to hearing aid” function and the “involvement of NHS hearing specialists” which will be taken into consideration when identifying what equipment to purchase.
2. The following are things that Phil has also been asked for and items suggested from this meeting:
  - a. Funding for a two day training course in Scotland.
  - b. Funding for a second hand 2.3 and a trailer for Scotland.
  - c. Having a “racer support fund” to help member sailors to take part in events that they currently cannot afford to fund. Phil has asked our corporate fundraisers to seek sponsoring/funding for £10,000 for this.
  - d. It was pointed out that at the 2018 Hansa Worlds – Japan they were using a type of Hansa c-crane hoist that was portable and fixed onto the pontoons temporarily by heavy duty ratchet straps. Could HCUK purchase one of these for use at host clubs where hoisting capacity is a problem. There was a discussion on this and from it was decided that Ron will look at the feasibility availability and cost of this and report back.

It was agreed that all above will be taken forward.

**7. Any other business:**

1. Bob explained that our change to a Charitable Incorporated Organisation (CIO) added to the success of our annual racing and training events programme has led to a very big increase of the work needed to keep the organisation going. This has led to some of the officers of the charity to become overloaded with work. One area that has been affected in this way is the Secretary role and for the proper running of the charity to continue we must have help from more people. To start this process we want to create a new position of

“Membership Secretary” and while we are together we must find someone to take on this role. The response to this was as follows:

- a. Alison Grant kindly offered to take on this role from that day and to become a member of our HCUK Management Committee. This was approved by the members and all thanked her very much.
  - b. Ron will work with Ali over the next few weeks to hand over the membership work to her.
2. Chris Emmet suggested that we retain the colour and design of the 2018 Sweat Shirts that gives options of your own name, club or a particular event to be specified on each order and we have a badge produced for the 2019 Hansa Class European Championships – Portugal that can be sewn onto your sweat shirt. This was agreed. Anyone interested in purchasing a shirt or ordering a badge should contact Chris Emmet.
3. Monique asked if Hansa Class was an open class or not:
- a. John Figgures, a member of the Hansa Class International Association Committee, explained fully that all the Hansa Classes are open classes.
  - b. Ron explained that all HCUK Events are open to all.
4. Mary asked for clarification of Special Class Rule HCUK. 4.5 Crews sailing 2.3, 303 one-person and 303 two-person must sit within the hammock seat. The hammock support rails and covering are not part of the seat and may not be sat on during racing. The torso must remain behind the joystick. The joystick should not be removed from any boat, including Liberty, during racing:
- a. This rule and the reason for it were explained.
  - b. It was stressed that if a sailor, due to their disability, needs to sail with the joystick out they would need to first gain approval. You can get advise where and how to submit your request from the Technical Sub Committee.
5. Alan headed a conversation that included the following observations, questions and inputs:
- a. We are not attracting many new sailors or volunteers to help run the charity/events. How do we get more?
  - b. Facilitate committee meetings using technology to save travel. Also meeting face to face where there are facilities to video conference with those who can't otherwise get to the meeting (Bob says the church at Reading that we have used before has these facilities)
  - c. Magazine articles – Ali told of a really inspiring article she recently read and would volunteer her help for us to create articles that would publicise our charity and be of interest to publishers, Val reinforced this point. Mary told us that she worked as a journalist and volunteered to help us if we take this forward. She said Magazine and newspaper publishers are always eager for public interest stories. Chris brought our attention to the value of us getting an event report in Y&Y for every event and he congratulated us on achieving this for all our events since 2013.
  - d. Angela suggested that we get to more shows, like NIDEX mobility shows. John pointed out their expense and low interest response and that we should therefore be careful and selective.
  - e. Ali stressed that it is everyone's responsibility to promote our activities and this can be done at many levels like using social media, word of mouth, inviting/encouraging people to come to events
  - f. Alan said we need to make it and inclusive, particularly to young people. Sailing is only part of it; the social side is great fun as well as being good for our mental and physical wellbeing.
  - g. Alan also said, what we do can change the lives of the sailors, helpers, families (particularly when a parent can enjoy competitive sport together with their child (Alans own testimony) ,

**These points will be discussed at our next HCUK Management Committee meeting.**

6. Paul brought our attention to HCUK's use of single use plastics
- a. Trophies: Could we not use plastic Annual (i.e. those you keep) trophies Val asked if we could use perpetual trophies with no annuals, Jess suggested the use prizes or vouchers instead, that you can add together with other vouchers from TTs. We could try to get sponsors to provide them, Bob has for a long while suggested that, for TTs, we use medals that we purchase in bulk and provide at TTs.

**These points will also be discussed at our next HCUK Management Committee meeting.**

**These minutes are a true and accurate record of the Hansa Class UK 2019 AGM.**

Signed - Trustee 1 ..... Date .....

Signed – Trustee 2 ..... Date .....  
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**Appendix 1**

**Hansa Class UK**

**Annual Report of the Trustees, January 1st – December 31st 2018**

2018 started on a high note with various awards for Hansa Class UK members at the RYA Sailability Annual Conference in February.

Shortlisted for ‘Team of the year’ were the sailors and hardworking volunteers who travelled to Meze in France for the 2017 Hansa European Championships.

‘Volunteer of the year’ was Dave Durston who received the award for his unflinching work with Whitefriars Sailability and as Treasurer of HCUK.

Rory McKinna was the ‘Young Person of the year’ in recognition of his personal sailing achievements and the support he gives to other young sailors.

Race Training events again formed a significant part of our program in 2018. The first event was hosted by Chesil Sailability for injured ex-servicemen who were to take part in the Invictus Games using various boats including the Hansa 303.

There were also Blue Fleet, (novice), advanced, and general race training events held at Whitefriars, Carsington, Rutland and Chesil and several locations in Scotland. After the Blue Fleet training at Whitefriars, 28 sailors competed in the Whitefriars TT, a record number. There was an increase in participants, particularly younger sailors, at the majority of events in 2018 demonstrating the benefits of our training program. Many of these new sailors would like to take part regularly in our racing series, increasing the need for our proposed Race and Training Support Unit to be in operation as soon as possible.

Fundraising for the Race and Training Support Unit is proceeding well and we would like to have it up and running for the start of the 2019 season but it may take a little longer. Both training and racing events are oversubscribed with too few boats for the number of sailors wishing to take part and the unit will enable far more disabled sailors to enjoy our increasingly popular events.

The safety and care of our volunteers and sailors is an important consideration and all our events are held at RYA Sailability sites to ensure that the necessary standards of care and safety are adhered to.

This year we ran a full calendar of events with twelve 1-day TT events, one 2-day GP event and the 3-day National Championships. The wonderful long hot summer caused problems on a few occasions with little wind and lots of weed but all events were completed successfully thanks to the hard work of the volunteers, particularly at the National Championships where the huge pile of weed on the bank was evidence of the strenuous effort they put in to keep the race area clear.

The final event in the English series was the Frensham TT and annual prize giving. Conditions on the day were perfect with ideal winds and no weed and provided an excellent end to the season.

The final Scottish TT was also raced in good conditions although the wind was somewhat variable at times.

It was necessary to finish the season earlier than usual this year in order for a number of our sailors and volunteers to pack their boats into a large storage container for transport to Japan for the Hansa World Championships in October where 9 sailors and 14 volunteers forming Team Hansa GB had a fantastic time flying the flag for HCUK and

Great Britain. The sailors all performed brilliantly with some impressive results, particularly Lindsay Burns who brought home the silver medal in the 2.3 fleet.

We have made steady progress this year in relation to targets in our on-going, 4 year strategic plan, particularly in relation to training and fundraising. The plan will be reviewed and updated where necessary early in 2019.

We end the year in good shape financially with a comfortable balance in our current account and a reserve fund of one years core funding.

Finally as always a huge thank you to all the clubs who host our racing and training events and to all the hard working volunteers who put in so much time and effort to give our sailors the opportunity to experience the fun of racing.

Signed on behalf of the trustees

*Bob Scull*  
Chairman

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**Appendix 2:**

<b>Hansa Class Association (UK)</b>		
<b>Statement of Account for the period 1st January - 31st December 2018</b>		
<b>Reliance Support Project Account</b>		
IN		OUT
16/07/18	Middlesex Sport Foundation, Paragon Grp, Bancroft Ltd	£1,350.00
20/07/18	Creamline Dairies	£300.00
02/08/18	DCR Allen Charitable Trust	£3,500.00
06/08/18	Bosch Thermotech	£75.00
07/08/18	John Sumners, HDH Wills, Broughton, Christadelphian	£1,350.00
16/08/18	Next	£500.00
21/08/18	Henry Surtees Foundation - Boat 303	£6,250.00
04/09/18	Hasluck Charitable Trust	£2,000.00
10/09/18	Transfer to Reliance general funds - DCR Allen	£3,500.00
10/09/18	Transfer from Reliance general funds R Smallwood	£4,000.00
30/09/18	Interest	£1.04
10/10/18	Wilmcote	£500.00
30/10/18	Disability Sports Trust	£1,500.00
07/11/18	FB Laurence Charitable Trust	£1,000.00
07/11/18	The Grey Court Trust	£500.00
08/11/18	Transfer to Reliance gen funds - Dis Sports Trust	£1,500.00
08/11/18	Transfer from Reliance general funds	£1,200.00
21/11/18	Dixie Rose Findlay Charitable Trust	£2,400.00
28/11/18	Brodies LLP -Clien Britford Bridge - Boat 303	£6,250.00
28/11/18	Rylance & Smith Charitable Trust	£250.00

28/11/18	The Hedley Foundation - Sailing equipment	£2,000.00
05/12/18	The Johnie Johnson Trust - 303 or road trailer	£3,000.00
11/12/18	Corp Direct - July-Sept	£6,331.10
11/12/18	Corp Direct - printing	£177.00
31/12/18	Interest	£5.48
	Correction Restricted to Unrestricted funds	£5,909.64
	Correction Restricted to Unrestricted funds	£5,909.54
	<b>Total</b>	<b>£43,841.06</b>
	<b>Available Balance</b>	<b>£17,417.74</b>
		<b>£26,423.32</b>

**Hansa Class Association (UK)**  
**Statement of Account for the period 1st January - 31st December 2018**  
**Reliance Bank Current Account**

IN		OUT
01/01/18	Balance B/F	£7,535.92
03/01/18	RYA Affiliation fee	£125.00
19/01/18	Give as you live	£4.85
19/01/18	Money transmission charges	£1.67
16/02/18	Give as you live	£8.76
14/03/18	Sail levies	£222.12
04/05/18	Frampton TT Fees	£48.00
04/05/18	Whitefriars TT Fees	£84.00
25/05/18	Northampton TT Fees	£60.00
25/05/18	Clydemuirsheil TT Fees	£24.00
12/06/18	Bristol TT Fees	£39.00
12/06/18	Galloway TT Fees	£27.00
20/06/18	New Forest TT Fees	£75.00
26/06/18	Burghfield TT Fees	£63.00
26/06/18	RYA Support for Worlds	£3,000.00
13/07/18	Trophies for Nationals	£237.76
19/07/18	Money transmission charges	£5.75
23/07/18	RYA Measurer Course	£35.00
01/08/01	Web support	£56.50
17/07/18	Notts County Nationals Fees	£87.00
31/07/18	Carsington TT Fees	£48.00
13/08/18	Hoist hire Nationals	£250.00
13/08/18	MyDonate	£44.46
20/08/18	MyDonate	£197.35
28/08/18	MyDonate	£34.52
03/09/18	MyDonate	£172.67
05/09/18	Oxford TT Fees	£48.00
10/09/18	Transfer from Blue fleet acct DCR Allen donation	£3,500.00
10/09/18	R Smallwood - transfer to Blue Fleet	£4,000.00
10/09/18	MyDonate	£108.65
11/09/18	Frensham Pond TT Fees	£72.00
13/09/18	Compass Minerals	£100.00

17/09/18	MyDonate	£143.31
19/09/18	Give as you live	£5.63
20/09/18	Prudential	£1,000.00
24/09/18	Japan gifts	£24.00
24/09/18	MyDonate	£157.88
01/10/18	MyDonate	£64.37
04/10/18	Container costs (Pauline)	£2,756.56
08/10/18	MyDonate	£123.36
15/10/18	Wessex Water	£100.00
19/10/18	Money transmission charges	£2.57
06/11/18	Sail levies	£377.33
08/11/18	Transfer to Reliance Support Acct	£1,200.00
08/11/18	Transfer from Reliance Support Acct	£1,500.00
08/11/18	Annual boat insurance Jelf	£221.40
08/11/18	Facebook marketing	£40.00
19/11/18	Everyclick Ltd	£5.37
26/11/18	Travel expenses (Bob Scull)	£56.00
Total	£11,545.63	£9,012.21
Available Balance		£10,069.34
Signed .....		Treasurer
	Date .....	

**Hansa Class Association (UK)**  
**Statement of Account for the period 1st January - 31st December 2018**  
**Barclays Account**

	IN	OUT
01/01/18	Opening Balance	£4,000.81
31/12/18	Interest	£7.86
Total	£4,008.67	£0.00
Available Balance		£4,008.67

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