

Hansa Class UK

A Charitable Incorporated Organisation, Charity Registered Number 1165467

The 2018 Annual General Meeting

The 2018 Annual General Meeting of the Hansa Class UK was held at 5:30pm on Saturday 14th July 2018 at Nott's County Sailing Club, NG14 7JX.

Minutes

Total Number of full members present = 25

Email votes received = 1

Proxy votes received = 0

1. Chairman's Welcome

Bob welcomed everyone to the meeting.

1a. Apologies

Apologies were received from Gordon and Simon Harle.

1b. Minutes of 2017 AGM and Matters Arising.

Acceptance of the minutes as a true and accurate record of the 2017 AGM was proposed by Phil Hall and seconded by Steve Kitson and was carried unanimously.

2. Chairman's Report - To receive a report from the Chairman of the board of Trustees for the Hansa Class UK

The 2017 Annual report was circulated with the Notice of AGM. This was unanimously accepted by the members present. **(See Appendix 1)**

Bob added that we have made good progress with our 2018 Racing where we have planned this National Championships at Nott's County, nine TT events, two Advanced/Intermediate training events and two entry level Blue Fleet training days with all training fully supported by RYA coaches. Throughout these events we have also had a significant increase in the number of sailors competing. This combined with the enthusiasm and commitment of our Hansa Team GB and their 2018 Hansa Worlds campaign is extremely encouraging. Well done to everyone involved in achieving this.

3. Treasurers Report:

To receive a presentation of the 2017 Annual Accounts from the treasurer and to receive and approve the accounts of Hansa Class UK for the period 1st January 2017 to 31st December 2017:

David presented the Accounts as circulated with the Notice of AGM (see Appendix 2)

Highlights

- Total opening balance = £6558.96
 - CAF current account - £5,206.16
 - Barclays savings account - £1,352.80
- Total closing balance = £11,536.73
- Sources of income:
 - Donation from Richard Smallwood's estate
 - Donation from Steve Kitson
 - Contribution from RYA for support in Meze, European Championships
 - IHCA Sail levies
 - Event entry fees £3 per boat
- Restricted funds

- The contribution received from the RYA of £3,000 was allocated to supporting those who attended the European Championships, providing a Coach (Brett Cokayne), a support boat, and other support costs. The support boat cost less than expected, so £758.32 has been added to funds restricted to team support for International events. Balance c/f to 2018 £1,909.64.
- In recognition of Richard Smallwood's huge contribution to developing grass roots Hansa sailing, the Management Committee have decided to allocate his legacy towards the Blue Fleet project, and this will be formally recognised on the equipment that will be purchased for this purpose.
- The SKUD group operating from Rutland received £250 from Next towards their activities. They have now set up a charity of their own, so this money has been donated to that cause.
- Bank changes
 - The balance of £5,206.16 was transferred to Reliance Bank Ltd in April 2017.
 - The Committee agreed to keep a minimum of £4,000 in our Barclays Savings Account as Savings. £2,647.20 was transferred to this account from the Reliance Account.

David Durston – HCUK Treasurer.

- a. Resolution 1:** It was proposed by Ric Cassell and seconded by Steve Kitson that the accounts of the Hansa Class Association presented by the Treasurer are accepted and approved by the Members.

The result of the vote was as follows:

For = 25. Against = 0. Abstained = 1. (The Treasurer) The resolution was therefore carried

4. Election of Trustees:

After the 2017 AGM the board of trustees, after nomination by Bob Scull that was seconded by David Durston, appointed Phillip Hall to the position of Trustee and Vice Chair. (The board asked the membership to ratify this decision.)

- a. Therefore in accordance with the constitution Phillip Hall has been duly nominated and seconded for the positions of Trustee and Vice Chair.
- b. **Resolution 2:** It is proposed that Philip Hall be elected to serve as Trustee and Vice Chair of Hansa Class UK.

The result of the vote was as follows:

For = 25. Against = 0. Abstained = 1. (Phil Hall) The resolution was therefore carried

5. Elections to the Management Committee:

There are no retirements from or nominations to the Management Committee.

7. Any other business

1. Sponsorship of Blue Fleet – Steve Kitson. We had a full discussion and the main points that came out of this was as follows:
 - a. As availability of boats and lack of club's towing volunteers is one of the main problems our sailors have, one of the biggest things that would help take up of the opportunities at all our training and racing activities would be the provision of the 6 boat support unit.
 - b. Could we start this support unit with second hand boats? It was felt best to aim at new first but review this if funding is not secured. We could also start the project with fewer boats initially to get it going and build the boats and equipment as funding becomes available
 - c. That the best boat models to have would be all 303 wides because being two seaters they are best for training and they can also be sailed well solo too.

- d. We must also have some funding in place to cover the cost of running the support unit so we get good use out of the investment. A running costs budget is included in the funding application.
 - e. Bob answered several questions around the details of the support unit funding application explaining the equipment, costs, previous applications and our hopes of success through our recently engaged corporate fundraisers.
2. Separating the start of the two 303 fleets. Lindsay Burns. We had a full discussion and the main points that came out of this was as follows:
 - a. As the heavier two person crews point and perform significantly different to the one person boats it would be an advantage to separate the fleets.
 - b. Doing this would extend the overall period for starting all the fleets and therefore it would be good to look at changing our starting procedure from the 5,4,1, go to the 3,2,1,go method.
 - c. Both these points will be discussed at our next HCUK Management Committee meeting and overseen by our Technical Sub Committee.
 3. 2019 Nationals
 - a. It was agreed to ask Chesil or Rutland to host our 2019 Hansa UK Nationals. Phil Hall and Ron Sawford will take this forward.
 4. Measurement. John Figgures said he would be on site tomorrow and offered to measure and sign sails for anyone who wanted. This would be particularly useful for those people who were sending their boats or taking their sails to the 2018 Hansa Worlds in Hiroshima, Japan.

These minutes are a true and accurate record of the Hansa Class UK 2018 AGM.

Signed - Trustee 1 Date

Signed – Trustee 2 Date

Appendix 1

Hansa Class UK

Annual Report of the Trustees, January 1st – December 31st 2017

Annual Report January 1st – December 31st 2017

2017 commenced on a sombre note with the news that Richard Smallwood had passed away. Richard was a stalwart of the Hansa Class Association for many years both nationally and internationally and is sadly missed by all who knew him. Richard generously left a legacy to HCUK and it has been agreed that this will be used for the purchase of a specific item for the proposed Race and Training Support Unit.

This has been a good year for HCUK with steady progress in several areas particularly training.

In January the Trustees met with Joff McGill, the new CEO of RYA Sailability when it was agreed that we would work together to run Blue Fleet (entry level) race training sessions with the intention of involving more disabled sailors in racing events. This resulted in our first Blue Fleet training day taking place at Whitefriars Sailability in September when 8 inexperienced but very enthusiastic novice racers had a very enjoyable and informative day of instruction from an RYA race coach.

We also ran 2 'Advanced' race training sessions. The first in June at Rutland Sailability and the second in September at Chesil Sailability prior to the European Championships. On both occasions RYA coaches ran the sessions and it was agreed by all participants that they had learned some very useful skills and techniques.

In Scotland there was a race training day at Clyde Muirshiel prior to the TT and on a number of other occasions. A race training day was also held at Galloway Activity centre.

In mid April our hardy Scottish sailors started their season in cold, wet and windy conditions at the Clyde Muirshiel TT. In contrast the first English TT a few days later was held in pleasantly warm, balmy weather at Frampton-on-Severn. Overall there were 4 Scottish TTs and 8 English TTs. (One English event having to be cancelled when the host club was forced to pull out). There was one 2 day GP event which was held at Rutland Water during the RYA Sailability Multi Class Regatta. There was also a 3 day National Championship event which this year was held at New Forest and District Sailability. Together with International events and Training days this provided a very full and successful season and a similar format is planned for 2018.

As with other sports there are risks associated with sailing and all HCUK events are held at recognised RYA Sailability sites to ensure that the necessary standards of care and safety are in place.

The Hansa European Championships at Meze in France were well represented by 15 sailors from HCUK. With the help of funding from the RYA the team were well supported by a Race Coach in addition to 20 fantastic volunteers who were self funded. We had sailors in 3 of the 4 classes being competed at the event, finishing with podium places in the 2.3 and Liberty classes. The two training events at Rutland and Chesil prior to the Championships paid dividends with 5 of the top 7 positions in the Liberty fleet being taken by sailors from HCUK. We hope to build on this success in 2018, strengthening the team for the World Championships which are being held in Hiroshima, Japan in October.

The year ended with our accounts in a healthy position with a closing balance of £11,537 compared with £6,599 in 2016, largely due to the legacy left by Richard Smallwood. We also received funding from the RYA towards the cost of supporting a team at International events. The costs this year were less than expected so these funds remain restricted for supporting future events. £4000 of the above total is held in a separate account as a Reserve fund. Due to the introduction of banking fees for charities we have now transferred our Current account from the Charities Aid Foundation to the Reliance bank who offer free banking.

We are continuing to try to raise funds for a 6 boat Race and Training Support Unit. Several Sailability groups have so far pledged to assist funding the project and we now have a new fund raising strategy in place which hopefully will generate the necessary funds.

In October the Charity Commission published its new Governance Code for charities. This was closely examined by the Trustees and it was agreed that in general we were already complying with its requirements. However there were a couple of matters which may require attention and these are currently under review.

During the year we were able to achieve or make significant progress on the objectives within our strategic plan:-

Participation of young sailors was increased particularly in the Scottish TTs and in training events.

Participation in racing events increased to an average of 16 boats per English TT and 28 boats in the National Championship. 15 boats took part in the Hansa Euros in France.

In partnership with RYA Sailability we were able to successfully deliver our first Blue Fleet (entry level) race training event to encourage more sailors to take up racing and 2 advanced race training events to prepare our sailors for the National Championship and International events.

Reports of all our events have been published in 'Yachts and Yachting' and on the HCUK website. The HCUK logo and tri-fold flier have been updated and we have had displays at the RYA Sailability Conference, the Dinghy Show – Alexandra Palace and the Disability Show – Stoneleigh.

Finally a very big thank you to all the clubs who host our racing and training events and to all the fantastic volunteers who work so hard to make things run smoothly. We couldn't do this without you.

Signed on behalf of the trustees

Bob Scull

Chairman

Appendix 2:



CHARITY COMMISSION
FOR ENGLAND AND WALES

Return Class UK	No (if any)
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Receipts and payments accounts

CC16a

For the period from	to	To	to
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, Legacies, Grants	578	7,250	-	7,828	6,223
Event entry fees	540	-	-	540	458
Fees for Charitable Services	-	-	-	-	675
Fundraising	-	-	-	-	1,780
Interest	1	-	-	1	14
Miscellaneous	400	400	-	-	0
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	719	7,650	-	8,369	9,149
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	719	7,650	-	8,369	9,149
A3 Payments					
Governance costs	125	-	-	125	343
Costs of Charitable Activities	326	2,492	-	2,818	2,924
Telephone, Internet, Postage	-	-	-	-	57
Repairs & Maintenance	-	-	-	-	222
Insurance	191	-	-	191	191
Miscellaneous	237	-	-	237	215
Account fees	20	-	-	20	10
	-	-	-	-	-
	-	-	-	-	-
Sub total	899	2,492	-	3,391	3,962
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	899	2,492	-	3,391	3,962
Net of receipts/(payments)	- 181	5,159	-	4,978	5,187
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,808	751	-	6,559	-
Cash funds this year end	5,627	5,910	-	11,537	5,187

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays	4,001	-	-
	Reliance Bank	1,626	5,910	-
		-	-	-
	Total cash funds	5,627	5,910	-

(agree balances with receipts and payments account(s))

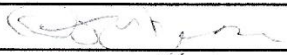

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Hansa 2.3 (Bruce Wake)		-	-
	Hansa 303 (Bruce Wake)		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr DJ DURSTON	11/01/2018
	MR R SCVLL	14-07-2018

CCXX R2 accounts (SS)

03/07/2018